

Unitarian Universalist Church in Meriden
Board of Trustees
Minutes November 9, 2022

The meeting was held via Zoom at 6:30pm. **Present:** Nancy Burton, Trish Schneider, Janet Hiller, Rev. Tony Lorenzen.

The **minutes of Oct. 24, 2022 were approved** by consensus.

Minister's Report:

- Kevin Wyman, the new pianist, will charge \$25 per song that he records for our use when he isn't here.
 - We'll put a copy of Kevin's employment paperwork in the files in the office.
 - We think it isn't necessary to vet him through Homeland Security.
- Rev. Tony's idea for a holiday fundraiser: He'll create a video of Martin Luther King Jr. in an imaginary conversation with Rev. James Chaplin, one of our 19th century ministers.
- **Congregational Conversations:**
 - The Board will facilitate the Nov. 13 one. Nancy will use Rev. Tony's PowerPoint re: types of ministry/ministers. Discuss options, what we want in a minister. Circulate signup sheets for hosts and greeters.
 - Rev. Tony will do the Nov. 20 one, which will be about the church property. Tony will circulate the spreadsheet of maintenance tasks to encourage volunteers to step forward. Who will oversee the list?
- Rev. Tony is checking rental fees for similar venues in our area.
- Rev. Tony is working on details for a leadership meeting. We'll discuss this in January for a gathering in February or March.

Treasurer's Report:

- We're behind on the budget for October but ahead for November so far. Pledges that are paid quarterly cause a surge in income in some months.
- Trish continues to train Elaine Donovan for the Treasurer position.
- UUA insurance study: We can update our previous one and refile. Insurance has to be provided for any employee who works more than 750 hours per year.
- Note: Beginning in January, Tony will be covered by his wife's insurance; we may send her church a contribution toward his coverage.
- The report was accepted by consensus.

Old Business:

- Minister's contract: We anticipate that MUUS will accept it and sign it after their next board meeting.
- New batteries for emergency lights: Nancy will recheck whether Jeff May can put in the new ones and if not, she'll ask Chet Rynasky.
- Newsletter editor: There's been no response from Hannah's request for a volunteer to help and/or take over the task.

New Business:

- Hannah will look over the website for possible redesigning. The minister's message will have its own page.
- Some new name tags are needed; Servant Keeper can produce these. Trish will check SK and ask Tim O'Brien if he would create the new tags.
- With no order of service on Sundays, we need a sheet of UUCM info for visitors and new members. Rev. Tony has templates for such info.

Tasks:

- Rev. Tony will send a notice to the newsletter that we have a new pianist.
- Nancy and Trish will meet on Nov. 11 re: the health insurance cost study.
- Trish will send the board the maintenance spreadsheet, and she'll ask Donna Stimpson for items to add. Trish will then text Randy Heath for his input on the list.
- Trish will check whether the Excel spreadsheet can be easily printed.
- Trish will check Servant Keeper re: creating name tags. She'll ask Tim if he could prepare some new ones.
- Nancy will re-check with Jeff May re: new batteries for emergency lights.

The meeting adjourned at 7:31pm. **Next meeting: Mon. Dec. 5 at 10am via Zoom.**

Respectfully submitted, Janet Hiller